

APPENDIX 1 - ACCEPTABLE DOCUMENTS TO PROVE IDENTITY AND ADDRESS For All Adult Memberships And All Trustees Of A Junior Account

A. PROOF OF IDENTITY

One item from this list

- Current signed UK or EU passport
- Current other signed passport with valid UK Visa
- Valid UK or EEA photo card driving licence (full or provisional)
- Photocard National Identity Card or EU Member State Identity Photo-Card
- Firearms Certificate or Shotgun Licence
- ID card issued by the Electoral Office from Northern Ireland
- Confirmation of receipt of benefit from a Government Agency including pensions, less than 12 months old
- Blue disabled drivers pass
- HMRC tax notification/assessment letter or statement (under 12 months old)
- Residence permit (issued by the Home Office to EU Nationals)
- Current UK non-photo driving licence

B. PROOF OF ADDRESS:

(NB. If a document has been used for ID it cannot also be used for proof of address)

- ✓ Valid photo driving licence (full or provisional)
- ✓ Old style full driving licence
- ✓ Bank/credit card statement (under 3 months old, not from internet, no store cards)
- ✓ UK mortgage statement (under 12 months old, not from internet)
- ✓ Current Council Tax Bill (under 12 months old)
- ✓ State benefit or pension entitlement letter (less than 3 months old)
- ✓ Inland Revenue Correspondence (must show the name and current address)
- ✓ Current Local Authority tenancy agreement (not private tenancy)
- ✓ Rent book showing a payment within past 12 months
- ✓ Current house or motor insurance certificate
- ✓ TV licence letter or direct debit schedule (less than 12 months old) showing name and address, and existence of a valid TV licence
- ✓ Jobcentre Plus letter, giving National Insurance number (under 3 months old)
- ✓ Benefit letter/adjustment letter less than 3 months old addressed to individual, confirming that benefit was payable at that time
- ✓ UCAS letter less than 12 months old, showing offer of place in current/next year
- ✓ Letter confirming residency from a Nursing Home/Care Home.
- ✓ Solicitor's letter confirming house/land purchase (issued within last 6 months)
- ✓ Recent utility bill, not printed from the internet:
 - Telephone – cable or landline NOT mobile (less than 3 months old)
 - Gas or electric bill (less than 3 months old)
 - Water bill (current charging period)

FOR JUNIOR MEMBERS (in addition to ID for the adult trustee of the account):

Birth Certificate or Passport or NHS Medical Card or Child Benefit proof or Child Tax Credit proof.