



Application for Junior Account (under 16 years only)

This Junior Application pack is intended for children from 0-15 years only. At 16, applications must be for full adult membership. Under new laws from May 2018, we need to provide you with certain details concerning how the personal data will collected on this form will be used and protected.

Please see the privacy notice below and tick here to confirm you have read and understood it and where appropriate, explained it to your child

Trustee Information

Relationship to child:	Title: Mr/Mrs/Ms/Miss
First Name:	Family Name:
Address:	
Email:	
Post Code:	Date of Birth:
Tel. Number:	Mobile Number:

Junior Account Information

First Name:	Family Name:
Address:	
Post Code:	Date of Birth:
Where did you hear about us?	

Password:	Mother's Maiden Name:
Password Hint:	

Nomination

In the event of the death of the trustee before the account holder reaches 16 years old, the following person is nominated for responsibility of the account on the Junior Member's behalf.

Nominee First Name:	Family Name:
Relationship:	

Please Note: We recommend that all forms are submitted either in person at one of our offices or by post.

Should you choose to send any personal or sensitive information to us by email this will be at your own risk. We cannot accept responsibility for a third party acquiring this via unlawful actions outside of the organisation's control.

You can subscribe or unsubscribe from receiving marketing information and change your marketing preferences at any time. We will only send information on our products and services and your details will not be passed to third parties. Please use the details in the header to contact us about your marketing preferences.

Trustee Declaration: *I declare that the above information is accurate and true to the best of my knowledge and belief.*

Signature of Trustee:	Date:
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IMPORTANT INFORMATION: PRIVACY NOTICE

Names of data controller	Sheffield Credit Union Limited								
What do we collect?	<ul style="list-style-type: none"> Name and date of birth of child and trustee Contact details of trustee Address of child and trustee ID documents of child and trustee Person who will look after the account if the trustee dies 								
Where do we get it from?	<p>We obtain personal data from:</p> <ul style="list-style-type: none"> Parent/carer registering child to join Sheffield Credit Union 								
How do we use your data?	<p>We will process the personal data for:</p> <ul style="list-style-type: none"> Setting up a savings account for the child Administering the savings account for the child Converting the savings account to an adult savings account at age 16. 								
Who we will disclose your personal data to?	<ul style="list-style-type: none"> Credit Union employees and volunteers, to run your account; Your trustee (parent/carer who helps you with your account); Legal bodies such as the Police if legally required to. 								
What legal basis do we have for processing your data?	<p>The legal bases for collecting and processing your personal data are:</p> <ul style="list-style-type: none"> for administration: to fulfil the contract that you are entering into with us to provide you with a savings account and to comply with law regarding collecting ID and proof of address; in all other cases: for our legitimate interests which are to encourage children to build savings and manage their money well. This does not harm rights and freedoms of parents/carers or the junior member. 								
Can you object to us holding your data?	<p>Where you have given your consent to processing of personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.</p>								
Where do we keep your data?	<p>Sheffield Credit Union will keep your personal data within the European Economic Area.</p>								
How long we will keep your personal data?	<p>We will not keep your personal data for longer than is necessary for the purposes for which it was collected. We shall keep your personal data while you are a member of Sheffield Credit Union and for 5 years after you leave Sheffield Credit Union, as required by law.</p>								
What rights do you have?	<p>You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability where possible.</p>								
How do you contact us?	<table style="width: 100%; border: none;"> <tr> <td style="padding-right: 20px;">mail.</td> <td>16 Commercial Street, Sheffield, S1 2AT</td> </tr> <tr> <td>email.</td> <td>admin@sheffieldcreditunion.com</td> </tr> <tr> <td>phone.</td> <td>0114 2760787</td> </tr> <tr> <td>website.</td> <td>www.sheffieldcreditunion.com</td> </tr> </table>	mail.	16 Commercial Street, Sheffield, S1 2AT	email.	admin@sheffieldcreditunion.com	phone.	0114 2760787	website.	www.sheffieldcreditunion.com
mail.	16 Commercial Street, Sheffield, S1 2AT								
email.	admin@sheffieldcreditunion.com								
phone.	0114 2760787								
website.	www.sheffieldcreditunion.com								
How do you complain?	<p>If you have any concerns or complaints about how we are handling your data please contact us. You have a right to complain to the Information Commissioners Office if we are unable to resolve your complaint.</p>								