



Friendly and Affordable Financial Services

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Sheffield Credit Union Limited
 16 Commercial Street, Sheffield S1 2AT
 Registered in England and Wales
 Registered number: 637C

SCUBA APPLICATION FORM

Name: Member No.:

Phone no.: Email:

This form authorises Sheffield Credit Union to open and manage a SCUBA account on my behalf, using the income specified below to make payments to the creditors specified below.

Income

I agree to have the following income paid into my SCUBA account:

Type of income	Reference / NI number	Amount	Frequency	First payment date
			W / F / 4 / M	
			W / F / 4 / M	

I will contact the relevant benefit office, payroll office, or my bank, and arrange for this income to be paid to the following account details:

Sort code: **08-92-50**

Account No: **67006568**

Reference: _____

Bills

I instruct Sheffield Credit Union to make the following BACS payments from my account:

Payee	Sort code	Account no.	Amount	Reference	Frequency	Due
					W / F / 4 / M	
					W / F / 4 / M	
					W / F / 4 / M	
					W / F / 4 / M	
					W / F / 4 / M	

Bills must be paid monthly if your income is received monthly. If income is not received monthly, bills cannot be paid monthly.

Payments to Sheffield Council Housing and Sheffield City Council Council tax will be made to sort code 20-76-92.

Any remaining income should be paid into my shares:

Immediately Split into equal weekly/fortnightly payments (please delete)

Please pay my shares into my bank account automatically (BACS form required)

There is a charge of £10 per month for this account. Please select:

I will pay the full £10 charge, which will be deducted from my income

My housing provider will pay £5, the remainder will be deducted from my income

If your housing provider will pay part of the charge, please confirm that we can share information about your SCUBA account with them:

I agree that information can be shared between Sheffield Credit Union and my housing provider for the purposes of running my SCUBA account.

Sheffield Credit Union is not responsible for arrears incurred by the tenant.

I confirm the details on this form are accurate and understand that Sheffield Credit Union will not be able to accept responsibility for payment to incorrect bank details given on this form.

Please Note: We recommend that all forms are submitted either in person at one of our offices or by post.

Please be aware that should you choose to send any personal or sensitive information to us by email this will be at your own risk and we cannot accept any responsibility for a third party acquiring this via unlawful actions outside of the organisation's control.

You can subscribe or unsubscribe from receiving marketing information and change your marketing preferences at any time. We will only send information on our products and services and your details will not be passed to third parties. Please use the details in the header to contact us about your marketing preferences.

Signed:

Print Name:

Date: