

## Your Bank Account

This form is to update the bank account held on your Sheffield Credit Union record. Any share withdrawals – including regular automatic withdrawals – and loans will be paid into this bank account.

**You can only have one account on record at a time.** The details given below will replace any previously held account details.

If you change your bank details, please inform us immediately. Sheffield Credit Union cannot accept responsibility for any funds sent to an incorrect account, where we have not been informed of the change. You can only update your bank account details in writing on this form, or via your online account.

<b>Personal Details</b>	
Full Name:	Membership No:
<b>Credit Union Account Security</b>	
An additional phone password is required if you wish to make withdrawals by phone. If you do not have a phone password, or cannot remember it, please speak to a member of staff.	
<b>Nominated Bank Account Details</b>	
Bank or Building Society:	
Account Holder's Name:	
Building Society Roll Number (if applicable):	
Sort Code:	
Account Number:	
Signature:	Date:

Same day withdrawals requested by phone or in person cost £2. Withdrawals requested with 3 working days' notice, and all online withdrawals, are free.

**Please provide at least 4 working days' notice to stop automatic transfers to this account.**

Please Note: We recommend that all forms are submitted either in person at our office or by post.

Please be aware that should you choose to send any personal or sensitive information to us by email this will be at your own risk and we cannot accept any responsibility for a third party acquiring this via unlawful actions outside of the organisation's control.

<b>Office use only:</b>			
Date received:	/ /	Sig/ID checked:	Entered: Approved: